

INSTRUCTIONS TO CREATE A BLOG

1. Open Blogger

In your browser (Firefox, Explorer, etc.), open “blogger.com”

2. Sign In or Open Account

Option 1: Sign in with google account.

If you have a gmail account or other type of google account, you will see a box in the upper right-hand corner of the page where you can sign in. Your username is your email address and your password should be the same as the one you usually use.

Option 2: Create a Blog with a Current Email Address (not gmail).

If you don't have a gmail account, click on the orange box that says, “Create a Blog” and it will first have you sign up for a google account.

You must have an email to do this. If you don't have an email address, go to gmail.com and click on the “Create an Account” box in the lower right-hand corner. Once you have a gmail account, go back to Option 1 in this step and proceed to set up your blog.

3. Create a Title

This next page asks you to choose a title for your blog. This can be anything you want and should reflect something about your blog. For example, mine is titled “Denise’s Sample for English Class.”

Next, you will create the url (website address) for your blog. This can be the same as your title (with no spaces) or something slightly different. For example, mine is “sampleenglishblog.blogspot.com” You will notice blogger automatically gives you the “http://” and the “.blogspot.com” and you only need to fill in the middle section. Once you put something in, Blogger will tell you if it is available or not. If it is *not* available, change it around until you find something that is available. Once you have a url that is available, click on the orange arrow that says, “Continue.”

4. Choose a Template

Choose one of the designs offered by clicking on it. Don't worry, you can change this later if you decide you don't like it. Once you select a design, an orange frame will appear around the picture of it. Then, click the orange arrow that says, “Continue.”

5. Customize Your Blog (Optional)

If you'd like to play around with the look of your blog, click on “Customize Your Blog” and notice how the appearance of your blog changes. Choose what you like, and click on “Apply to Blog” in the upper right-hand corner. You can change the look of your blog at any time during this course, so don't spend too much time on this right now.

6. Your First Post

Click on the button in the upper right-hand corner that reads “New Post.” Title your post using the assignment number: for example, “Assignment #1.” Type your actual assignment in the large white box under the title box.

If you need to stop before you finish, click on “Save Now.” Once you have finished and are ready to turn in your assignment, click on “Publish Post.” You can then “View Post” and be sure your assignment was published as you wanted. If you have any changes, you can click on “Edit Post.” Try to save your posts and proofread them before you publish them because once they are published, I will proceed with grading and won't be expecting you to continue editing.