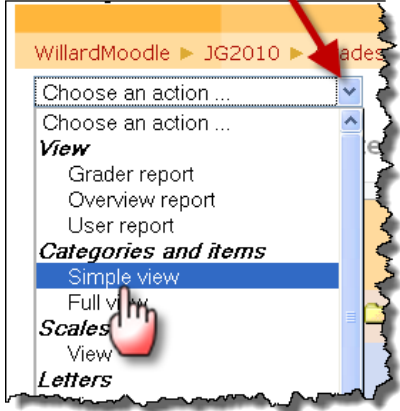
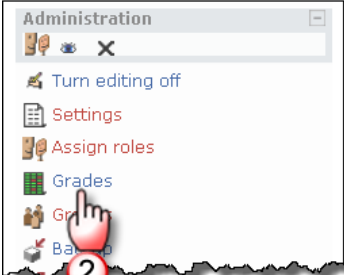


Moodle: Setting Up the Gradebook

Set Course Grading Method





1 Turn Editing On.

2



Click here for an explanation of the various methods.

Click and choose an aggregation method.

Name	Aggregation ?	Extra Credit ?	Max grade	Actions	Select
Keyboarding with Mrs. Garton	Simple weighted mean of grades		-	 	All None
Course total	Simple weighted mean of grades		100.00	 	

Add category Add grade item Add outcome item



Add Categories for Assignments

Grades can be organized into grade categories. A grade category has its own aggregated grade which is calculated from its grade items. There is no limit to the level of nesting of categories (a category may belong to another category). However, each grade item may belong to only one category. Categories might include: daily work, tests, projects, labs, etc.

Also, all grade items and categories belong to at least one, permanent category: the course category. The course category is created for you when the course is created.

1 Turn Editing On.

2

WillardMoodle ► KYBRD ► Grades ► Categories and items ► Simple view

Choose an action ...

Choose an action ...

View

- Grader report
- Overview report
- User report

Categories and items

- Simple view
- Full view

Scales

- View

Letters

WillardMoodle ► KYBRD ► Grades ► Categories and items ► Simple view

Choose an action ...

Edit categories and items:

Name	Aggregation ?
Keyboarding with Mrs. Garton	Simple weighted mean of grades
Course total	-

Save changes

Add category Add grade item

New category

Grade category Show Advanced

Category name* 1

Aggregation ? 2

Grade item Show Advanced

Item name

Grade type ?

Scale ?

Maximum grade ?

Minimum grade ?

Hidden ?

Locked ?

3 Save changes Cancel

There are required fields in this form marked*.

The new category is now displayed nested under the course category.

You can edit the category using these options.

Name	Aggregation ?	Extra Credit ?	Max grade	Actions	Select
Keyboarding with Mrs. Garton	Simple weighted mean of grades		-		All None
Daily Work	Simple weighted mean of grades	<input type="checkbox"/>	-		All None
Category total			100.00		
Course total			100.00		

Save changes

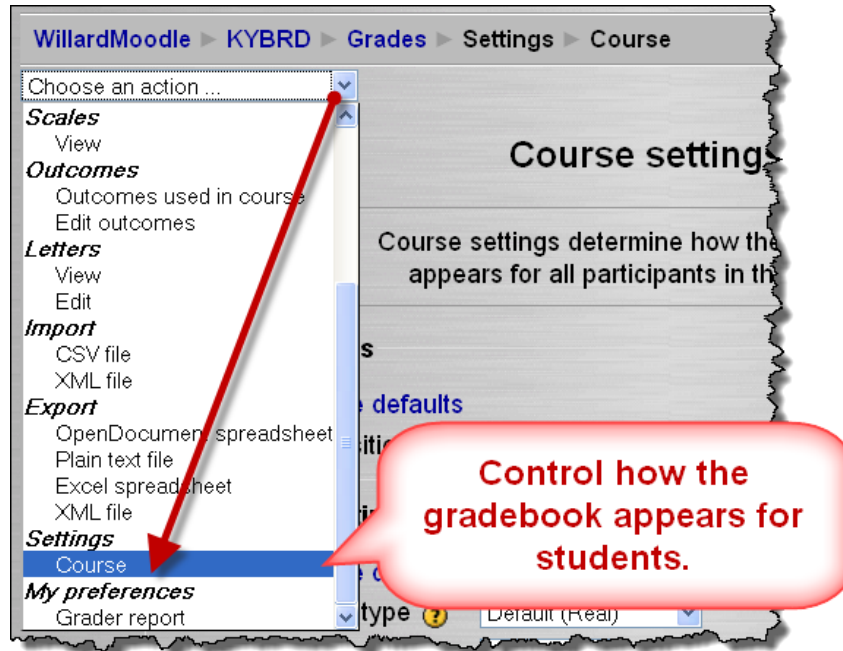
Name	Aggregation ?	Weight ?	Extra Credit ?	Max grade	Actions	Select
Moodleing Course	Weighted mean of grades			-		All None
Daily Work	Simple weighted mean of grades	0.0000		-		All None
Assignment 2			<input type="checkbox"/>	100.00		<input type="checkbox"/>
Assignment 4			<input type="checkbox"/>	100.00		<input type="checkbox"/>
Assignment 5			<input type="checkbox"/>	100.00		<input type="checkbox"/>
Category total				100.00		
Assessment	Simple weighted mean of grades	0.0000		-		All None
Category total				100.00		
Assignment 3		0.0000		100.00		<input type="checkbox"/>
Course total				100.00		

As you add assignments, they will appear nested under their assigned category.

This assignment was not assigned a category.



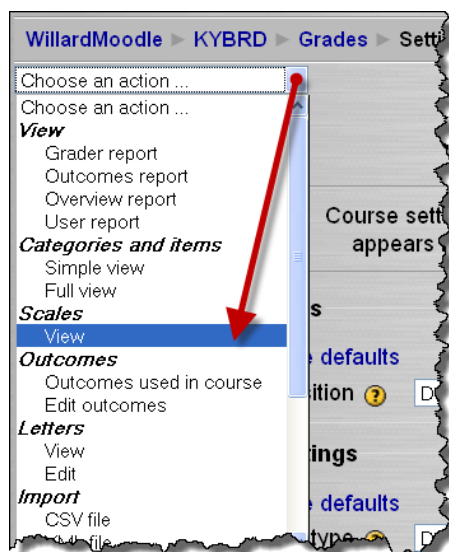
Student Gradebook View



Scales

Scales are a way of evaluating or rating a student's performance. Moodle offers a standard set of numeric scales. It is also possible to create custom scales which can be available on the site. For example, you can give the student a word or small phrase as a way of rating or giving a student feedback. Scales may be used in Forums, Glossaries and Assignments for rating and/or grading a student's activity.

To learn more about Scales, visit the [Scales Moodle Docs Webpage](http://docs.moodle.org/en/Scales) <http://docs.moodle.org/en/Scales>



Janetta Garton • Willard R-II Schools

